

AK-2

GENERAL THOMAS P. CARROLL

AMVETS POST #2 INC.

CONSTITUTION AND BYLAWS

RECEIVED

JUN 27 1995

AMVETS NAT'L MEMBERSHIP DEPT.

TABLE OF CONTENTS

CONSTITUTION

- Article I — Names**
- Article II — Aims**
- Article III — Membership**
- Article IV — Elected Officers**
- Article V — Appointed Officers**
- Article VI — Executive Committee**
- Article VII — Board of Trustees**
- Article VIII — Amendments**

BYLAWS

- Article I — Quorum**
- Article II — Meetings**
- Article III — Elected Officers**
- Article IV — Appointed Officers**
- Article V — Board of Trustees**
- Article VI — Committees**
- Article VII — Delegates to Convention**
- Article VIII — Finance**
- Article IX — Resolutions**
- Article X — Restricted Use of Organization**
- Article XI — Amendments**

CONSTITUTION

ARTICLE I NAMES

Section 1. The name of this organization shall be:
GENERAL THOMAS P. CARROLL
POST #2, INC.
American Veterans ("AMVETS").

Section 2. The name of this post will not be changed.

ARTICLE II AIMS

The aims and purposes of this organization are as follows:

1. To serve our country in peace as in war; to build and maintain the welfare of the United States of America toward lasting prosperity and peace for all its inhabitants.
2. To encourage, in keeping with the policies of our Government, the establishment of a concrete plan to secure permanent international peace and to assist in the maintenance of international peace.
3. To inspire in our membership a sense of responsibility, and to develop leadership for the preservation of our American way of life.
4. To help unify divergent groups in the overall interest of American democracy.
5. To train our youth to become purposeful citizens in a democracy with full knowledge of the responsibilities, as well as the privileges of citizenship.
6. To cooperate with all duly recognized existing veteran organizations in the furtherance of the aims of American veterans.

7. To ensure the orderly return of veterans to civilian life by protecting their rights as individuals while still in uniform.

8. To expedite and assist the rehabilitation of veterans by maintenance of employment services, sponsoring educational opportunities and providing counselling on insurance, housing, recreation, personal problems, hospitalization and veterans benefits.

9. To act as liaison between veterans and the Government.

10. To provide an organization to encourage fellowship among all veterans.

11. To keep the public forever reminded that veterans fought and served to preserve peace, liberty and democracy for their Nation.

ARTICLE III MEMBERSHIP

1. Any person who served in the Armed Forces of the United States of America at any time after September 15, 1940 - including war-time Merchant Marines (with DD-214) and members of the National Guard and Reserve, is eligible for regular membership in AMVETS provided such service, when terminated by discharge or release from active duty, be by honorable discharge or separation. Any American citizen who served in the Armed Forces of an allied nation of the United States at any time after September 15, 1940 and before May 8, 1975 is eligible for membership in AMVETS provided such service when terminated by discharge or release from activity duty be by honorable discharge or separation. No person who is a member of, or who advocates the principles of any organization believing in or working for the overthrow of the United States Government by force, and no American citizen or permanent resident alien in the United States, one of it's territories, possession or the District of Columbia who refused to uphold and defend the Constitution of the United States shall be privileged to become, or continue to be a member of this organization.

2. All AMVETS shall, prior to their acceptance as members, pledge allegiance to the United States of America and it's Constitution; certify that they have read or have had read to them the AMVETS Declaration of

Principles; that they accept and subscribe to the same, and that they shall not advocate or belong to any group or organization advocating the overthrow of the United States Government by force.

3. Application for membership shall be made on a form similar to the one prescribed by the National Headquarters, and shall be submitted to the Adjutant for processing and action by the Executive Committee. Members accepted shall not belong to any other AMVETS post.

4.(A) This Post shall be the judge of its own membership, subject to the provisions of the Constitution and Bylaws of the National organization.

4(B) Members may be suspended or expelled by this Post in accordance with the "Uniform Code of Procedure for the Suspension or Expulsion of a Member" and any amendments thereof, adopted by the National Executive Committee.

5. Any member dropped for nonpayment of dues may be reinstated upon the payment of current dues for the year in which reinstated.

6. No applicant will be accepted for membership who has been dropped or dismissed from another post of this organization without the consent of the other post, except that dismissal must be on the basis of established misconduct; otherwise, this provision is invalid.

7. Citizens of the community who have performed outstanding service for and on behalf of American Veterans, or in the furtherance of the aims and purposes of this organization may be awarded a Certificate of Commendation. An "Associate Membership" or any other arrangement resulting in the induction of an individual not otherwise eligible for membership is hereby prohibited.

8A. Regular members of this Post shall pay annual dues of twenty-five dollars (\$25.00) or any greater or lesser sum subsequently fixed by majority vote at a regular meeting, which shall be payable not before 1 September for the current year.

8B. Life members of this Post shall pay \$150.00, or any greater or lesser sum subsequently fixed by majority vote at a regular meeting. One

quarter (25%) of the total life member dues for each new life member shall be placed in an interest-bearing account or other investment vehicle.

9. Any member in good standing may hold an elected or appointed office in AMVETS; however, no officer of the Post shall hold or be a candidate for any elective office of any body politic; national, state or local.

ARTICLE IV ELECTED OFFICERS

Elected Post Officers shall consist of Commander, 1st Vice Commander, 2nd Vice Commander, 3rd Vice Commander, Adjutant and Finance Officer.

ARTICLE V APPOINTED OFFICERS

Appointed Post Officers shall consist of a Chaplain, Judge Advocate, Service Officer, Provost Marshall, Quartermaster, Captain of the Color Guard, and Public Relations Officer.

ARTICLE VI EXECUTIVE COMMITTEE

The elected officers of this Post and the immediate Past Commander shall constitute the Executive Committee, which will be charged with the administrative affairs and property of the Post. The Commander shall be Chairman of the Executive Committee, and shall only vote in the case of a tie.

ARTICLE VII BOARD OF TRUSTEES

The Board of Trustees shall consist of seven (7) elected members who shall be charged with the management of the business affairs of the Post and all property belonging to the Post, whether acquired by purchase, lease or gift. The positions within the Board of Trustees shall be as follows: Three(3) three(3) year positions, two (2) two (2) year positions, and two (2) one(1) year positions.

ARTICLE VIII AMENDMENTS

This Constitution may be amended upon recommendation of the Executive Committee or by Resolution at a general meeting of the membership in the following manner only; The proposed amendments must be submitted in writing to the Executive Committee for its recommendations and shall then be presented to the next general meeting not less than thirty (30) days prior to voting. Copies of proposed amendments to the Constitution shall be distributed by mail to all members of the Post at least ten (10) days prior to the date of vote. A two-thirds (2/3) vote of the members present shall be required to amend this Constitution. Copies of all amendments and the revised Constitution shall be forwarded to Department and National Headquarters by the Adjutant within thirty (30) days after their adoption.

BYLAWS

ARTICLE I QUORUM

1. At all regularly scheduled general meetings and at special meetings not less than five (5) of the paid-up membership present and at least two officers presiding shall constitute a quorum.

ARTICLE II MEETINGS

1. The meetings of the Post shall be held at: 855 East 38th, Anchorage, Alaska, or at such address to which the Post may relocate in the future.

2. The regular meetings of this Post shall be held on the first Wednesday of each month, with the exception of those occasions when, by special action of the Executive Committee a meeting is dispensed with or rescheduled due to the regular meeting date falling on a holiday, or for other good and sufficient reasons. Meetings shall be called to order at 1900 hours (7:00 P.M.)

3. Officers shall be nominated and elected at the regular meeting in May. Nominations for elected officers will open at the regular meeting in March and shall continue to be open until the election at the meeting prior to the annual installation of officers.

4. The following shall be the order of business of this Post:

Presentation of Colors
Prayer by Chaplain
Roll Call of Officers
Introduction of Visitors
Reading of Minutes of Previous Meeting
Finance Report
Quartermaster Report
Reports of Committees
Reports of Sickness and Distress

Installation of New Members
Balloting (if during a meeting in which an election is held)
Unfinished Business
New Business
Service Officer
Good of the Post
Benediction
Adjournment

5. All business meetings of this organization shall be conducted under "Robert's Rules of Order Revised".

ARTICLE III ELECTED OFFICERS

1. The COMMANDER shall preside at all meetings of the Post and shall perform all other duties usually undertaken by the chief officer of any organization.

2. The VICE-COMMANDERS shall assist the Commander in transacting the business of and conducting the meetings of the Post, and in his/her absence, a Vice-Commander shall preside over the meeting. A Vice-Commander shall act as liaison to the Auxiliary. A Vice-Commander shall be in charge of membership programs.

3. The ADJUTANT shall keep a record of all meetings of the Post and the Executive Committee, and shall prepare the same for permanent record in a book kept for that purpose, and shall at each regular meeting read the minutes of the previous meeting (unless the reading is waived by majority vote of the members present at the meeting and copies of the previous minutes are available) and make such corrections as may be allowed. The Adjutant shall, under the direction of the Commander, cause notice to be given of all meetings and shall keep a complete record of the membership of the Post.

4. The FINANCE OFFICER shall receive all Post funds as authorized by the Post. He/she shall keep a record of all receipts of money and when disbursements are made, shall enter or record in a ledger kept for that purpose the amount of such expenditures and the purpose for which issued, and shall

prepare and file a voucher for the same. He/she shall render a report at each meeting showing the balance on hand in each account maintained by the Post. The Finance Officer shall have no check signing authority.

ARTICLE IV APPOINTED OFFICERS

1. Prior to take office, or as soon afterwards as possible, the Commander-elect shall appoint suitable members to fill the following offices of the Post: Chaplain, Judge Advocate, Service Officer, Provost Marshall, Quartermaster, Captain of the Color Guard, and Public Relations Officer.

2. The CHAPLAIN, at post meetings, shall conduct a simple non-sectarian prayer requesting divine guidance for the undertakings of the Post. The Chaplain shall also conduct visitations to members in sickness or distress. He may be accompanied by the Post Commander when possible.

3. The JUDGE ADVOCATE shall act as the parliamentarian of the Post and shall have referred to him/her all matters of parliamentary procedure or legal construction of the Constitution, Bylaws, resolutions, or motions acted upon by the Post.

4. The SERVICE OFFICER, or the Commander in the absence of a Service Officer, shall, in the absence of special committees appointed thereof, act as a one-person committee for all matters relating to veterans rights and associated problems. In the event special committees are appointed to deal with any one specific problem of this nature, he/she shall be an ex-officio member of such committee.

5. The PROVOST MARSHALL shall be appointed by the Commander and shall assist the Commander in conducting the meetings of the Post in such manner as the Commander may direct.

6. The QUARTERMASTER shall, at the direction of the Commander, be responsible for the ordering of and the sale of all Post memorabilia. Numerous mail order items are carried by the AMVETS Quartermaster, such as caps, uniforms, flags, insignia, decals, AMVETS jewelry and automobile identification. Refer to your Quartermaster catalog in your AMVETS Reference Manual for additional information.

7. The CAPTAIN OF THE COLOR GUARD shall appoint such assistants, not to exceed four (4), as he/she shall desire, and shall be responsible for the care and proper display of our National Colors at all meetings of the Post.

8. The PUBLIC RELATIONS OFFICER is the liaison officer between the Post and the community, and between the Post, State and National Organizations regarding newsworthy activities of the Post.

ARTICLE V BOARD OF TRUSTEES

1. If permanent quarters and club facilities are acquired by this Post, the management of such quarters and club rooms shall be under the direction of the Board of Trustees who shall prescribe the house rules under which such facilities will be operated.

2. The Board of Trustees shall consist of seven (7) members to be elected from the general membership of the Post in conjunction with the election of Officers. The term of service of the Trustees shall be as follows: Two (2) to serve for one (1) year; two (2) to serve for two (2) years; three (3) to serve for three (3) years.

3. If a Trustee misses three (3) consecutive meetings, that office shall be declared vacated, the Commander shall open nominations, and a replacement shall be elected by the general membership.

4. The Trustees shall elect from among themselves (by majority vote) a Chairman.

5. The Chairman shall be charged with recording, or having recorded, minutes of meetings and reporting on the activities of the Board of Trustees (verbally and in writing) at each regular meeting of the membership. A copy of the minutes of the meetings of the Board of Trustees shall be given to the Adjutant for placement in the Minute Book.

6. The direction of the Board of Trustees shall be dictated by the desires of the majority of a quorum at regular meetings.

7. All monies received by the Board of Trustees from any source shall be turned over to the Finance Officer who shall deposit it into the proper account.

ARTICLE VI COMMITTEES

At the next meeting after taking office, the Post Commander shall appoint committees as he/she determines to be necessary to the good of the Post.

ARTICLE VII DELEGATES TO CONVENTION

As soon as possible prior to Department and National Conventions (preferably at the Post election of officers), delegates and alternates shall be chosen to attend said conventions by an election at a general meeting after proper nomination; the number of such delegates to be in accordance with National rules and regulations and the wishes of the Post membership. The Incoming Post Commander, or an alternate designated by the Incoming Post Commander, shall constitute one (1) of such delegates. The delegates may be elected with instructions governing their representation. The number of delegates for which expenses will be paid by the Post, and the designation as to which of the delegates will have expenses paid for by the Post, shall be established at the time the delegates are elected.

ARTICLE VIII FINANCE

1a. The annual dues of this Post shall be a minimum of \$25.00. The balance remaining after disbursement of membership dues to National and Department headquarters shall be deposited into the general funds of the Post.

1b. The life membership dues of this Post shall be a minimum of \$150.00, the Post portion of which shall be placed into an interest-bearing account or other investment vehicle so that the Post may continue to realize revenue from the member's dues.

2. An annual budget will be prepared by the Finance Officer and submitted to the Executive Committee for approval and adequate books and records of account maintained. The activities and records of the Finance Officer shall be subject to inspection and regulation by the Executive Committee at all reasonable times.

3. All checks shall be countersigned by at least two (2) officers or trustees elected by the general membership. The Finance Officer shall have no signatory authority over any funds belonging to the Post.

4. The Finance Officer shall be responsible for filing IRS Form 990 with the District Director of the Internal Revenue Service or a certificate in lieu thereof, where the 990 is not required, and forwarding a copy of either to National and Department Headquarters on or before the 15th of the fifth month following the close of the annual accounting period of this Post. The closing date of the annual accounting period of this Post shall be December 31.

5. All officials of this Post handling AMVET funds shall be properly bonded through a good and solvent bonding and surety company, acceptable to the United States Treasury, as a surety to cover the average amount of AMVET funds handled by such individuals in a single year. A copy of the Post bond shall be filed with National Headquarters.

6. If Post club rooms are maintained and operated for the convenience and pleasure of the members of this Post in the name of AMVETS or its insignia are displayed or used, a Board of Trustees shall be elected from among the members of the Post to supervise its activities, operation, and finances in accordance with Article VII of the Constitution of this Post.

ARTICLE IX RESOLUTIONS

1. All resolutions adopted by this Post shall be forwarded to Department Headquarters.

2. It shall take a majority vote of members present to pass any resolution other than amendments to the Constitution and Bylaws.

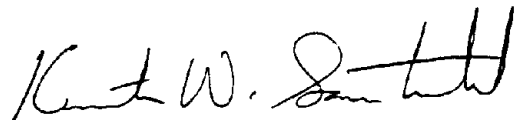
**ARTICLE X
RESTRICTED USE OF ORGANIZATION**

AMVETS, or any component part thereof, shall not be used to promote the interest of any individual who is a candidate for public office, or to promote otherwise any individual, organization, political party, faction or product. Any violation of this provision shall be sufficient cause for disciplinary action against the offending members.

**ARTICLE XI
AMENDMENTS**

Amendments to these Bylaws must be submitted in writing to the Executive Committee at least thirty (30) days prior to a general meeting for study and recommendations and shall then be submitted by the Executive Committee to the next general meeting not less than thirty (30) days nor more than sixty (60) days thereafter. The membership will be notified in writing of proposed changes at last ten (10) days before the meeting takes place. Any amendment to the Bylaws shall require a two-thirds (2/3) vote of the members present at a general meeting of this Post. Copies of all amendments which are approved shall be forwarded to Department and National Headquarters by the Adjutant within thirty (30) days after their adoption.

Dated this 4th Day of March, 1995



Kenneth W. Southerland
COMMANDER, Amvets Post 2



Albert H. Schuster
ADJUTANT, Amvets Post 2

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